

# ASAP INSPECTION RECORD SHEET

**DEVELOPERS NAME:**

**SITE NAME:**

**COMPANY NAME:**

**PLOT NUMBER:**

**SYSTEM USED: YELLOW / BLUE (CIRCLE)**

Date	Time	ASAP SYSTEM CHECK PART REFERENCE	Safe to Use		Visual Check (swl stickers / max markings / signage present and clearly visible) TICK / NA	Operation Check (Beams are straight and parts move in and out freely) TICK / NA	PARTS REPORTED NOT SAFE TO USE Action taken to rectify
			Yes	No			
		Main Beam					
		3no Main Beam Sleeves					
		7no Side Beams					
		3no Outer Mini Side Beams (Blue system only)					
		Scaffold Boards (banded and no splits)					
		Warning sign with chain					
						Checked By:	

**Regular inspections of the ASAP platform should be carried out and a record kept. Prior to any installation a check should be carried out that all components are not showing any sign of damage or excessive wear and tear. All damaged or unusable components should be replaced with a new part.**